

Minutes of the ACLS Board of Directors Meeting 03-31-2013

Subject: Board Meeting of the 2012-13 school year

Attendees: Yanni Gou, Rixin Li, Wei Li, Lixin Sun, Yanhua Tang, Jeff Yang, Guoying Zuo

Invited: Li Yuan

Absentees: Jianying Shi, Derek Skawinski

Facilitator/Note Taker: Yanni Gou

Date: Sunday, March 31, 2013, 4-5 p.m.

Location: Room 312, R.J. Grey Junior High School

Meeting Minutes

1. Summary of the ACLS 10th Anniversary Celebration

Board Chair Yanni Gou summarized the ACLS 10th Anniversary Celebration that was held on Feb. 16, 2013 from 2-9:40 p.m. at Acton-Boxborough Regional High School. It was another successful community event thanks to great efforts from the Celebration Committees and all the volunteers.

Principal Rixin Li reported to the board that expenditures of the event were within the budget.

The celebration consisted of the following elements.

- a. ACLS 10th Anniversary Special Journal (校庆特刊): The Special Journal comprises close to 100 pages. It includes 10 years of ACLS achievements, memorable moments, history records, culture performances, “ACLS & Me” articles, congratulatory letters and special citations, etc.
- b. Celebration video (校庆专题片): The celebration video was played at the performance. It showcased ACLS with memorable pictures and precious video pieces.
- c. Activities for children and adults: The afternoon activities included riddles for children & adults and about 10 crafts and fun games for children.
- d. Regional Chinese teacher conference (中文教师研讨会): This was the first conference involving outside groups that ACLS organized. The three-hour-long conference attracted teachers from ACLS and other Chinese language schools and organizations.
- e. Awards distribution (奖品发放): 13 types of awards were given to over 400 teachers, students, management team members and volunteers. The awards were distributed outside of the auditorium and on stage. Gifts were given to all students who studied at least 10 semesters at ACLS.
- f. Dinner (团年饭): About 500 people enjoyed authentic Chinese food from Sichuan Palace (川霸王), Spicepepper Garden (花椒苑) and Hudson Super Buffet (聚豐樓).

- g. Awards ceremony and performances (庆典暨春晚): The awards ceremony and performances showcased local talents. A few cultural organizations from the Greater Boston area also joined the celebration.
- h. An updated ACLS website (全新的网站): The newly designed website, which had not been finished at the time of the celebration was on target to go live in the beginning of April.

Two remaining topics were discussed at the meeting.

- a. **ACLS 10th Anniversary Special Journal preorder for printing**
Li Yuan, editor-in-chief of the Special Journal, was invited to the meeting to discuss this topic. The board agreed that copies should be available for preorder at \$20 per copy. The total cost of each copy is expected to be at least \$40. The possibility of printing in China, depending on the quantity of the order, was also discussed. Printing in China is cheaper; however, transportation (i.e, air freight) is expensive.
- b. **ACLS 10th Anniversary Celebration video posting**
It was discussed and agreed on at the meeting that an ACLS YouTube account should be created to host the celebration video. A link will be available on the ACLS website.

2. 2012 fall financial summary

Rixin Li presented the 2012 fall financial summary to the board. The school operations were within the approved budget.

3. Approval of the 2013 spring budget

Rixin Li presented the 2013 spring budget. Since there were a few numbers that needed to be adjusted, the board agreed to vote virtually when the budget was updated.

The finalized budget was sent out for review on April 11. Yanni Gou made a motion to approve the 2013 spring budget in surplus of \$281, and Guoying Zuo seconded the motion. It was approved unanimously by the board on April 12.